



Cox Convention Center Downtown OKC, OK, January 19-22, 2017

TERMS AND CONDITIONS

The Oklahoma City RV & Boat Show is organized, supervised and operated by The Abernathy Agency, Inc.

Times for The Oklahoma City RV & Boat Show are Thursday January 19, 2017, 4:00pm - 8:00pm for VIP Nite and Friday, January 20, 2017, 11:00am - 9:00pm; Saturday, January 21, 2017, 9:00am - 9:00pm; and Sunday January 22, 2017, 12:00pm - 6:00pm. The building for the show is the Cox Convention Center in downtown Oklahoma City.

Load-in for dealers is January 17-18, 2017, from 8:00am - 10:00pm and January 19, 2017 from 8:00am - 3:00pm with exact times for load-in to be given based on location in the building.

Load-in for exhibitors is January 18, 2017 from 12:00pm-10:00pm and January 19, 2017 from 8:00am - 3:00pm.

Load-out for all dealers and exhibitors is January 22, 2017, from 6:00pm until needed and January 23, 2017, from 8:00am - 5:00pm. All dealers and exhibitors must be moved out by 5:00pm January 23, 2017.

Sound effects, loud speakers and other attention getting devices will not be allowed unless The Abernathy Agency, Inc., determines it will not interfere with neighboring dealers/exhibitors.

Advertising will not be allowed outside dealers/exhibitors paid space unless authorized by The Abernathy Agency. All aisles must be kept clear. No interviews or demonstrations will be allowed outside dealers/exhibitors paid space.

All Dealers/exhibitors paid spaces must pass Fire Marshall's inspection. Dealer layouts need to be faxed to Fire Marshal's office at (405)297-3330 no later than December 31, 2016.

All dealers/exhibitors will be responsible for any damage to, or loss of, exhibit items or items provided by The Abernathy Agency.

The decision of The Abernathy Agency will be final in any disputes between dealers/exhibitors. In regard to issues not specifically addressed in the terms and conditions, The Abernathy Agency reserves the right to make decisions that are deemed in the best interest of The Abernathy Agency.

There will be a \$100 fee for any returned checks.

Should dealer/exhibitor not set up booth before the required time, without prior approval of The Abernathy Agency, their booth, booth rental or any deposit will be deemed forfeited and The Abernathy Agency reserves the right to use the space in any manner it decides.

No agreement is binding unless signed by The Abernathy Agency.

Booth space for dealers/exhibitors will be assigned in the order of receipt of registration and is due upon the deadlines listed on agreement. **There are no refunds for any seen or unforeseen reasons.**

Electric is not included. If you need electricity, internet, wi-fi, telephone, plumbing to booth, banners hung, etc. please fill out order forms available at www.okcrvandboatshow.com. All orders must be made before December 31, 2016 to receive discounted advanced rates per the attached forms. **All orders are to be placed through and paid to the Cox Convention Center.**

Extra orders for pipe, drape, tables, chairs, carpet, etc., for exhibitors must be received by Bill Veazey's Party Store no later than December 31, 2016.

Regarding orders for pipe, drape, tables, chairs, carpet, etc., for dealers please contact Bill Veazey's Party Store.

The Abernathy Agency retains no responsibility for any shipments delivered to The Oklahoma City RV & Boat Show site.

The Abernathy Agency, Inc., nor any of its affiliates shall be held responsible for personal injury, loss or damage to the dealer/exhibitor or any third party. Dealer/exhibitor agrees to indemnify and defend The Abernathy Agency for any personal injury, loss or damage. Dealers/exhibitors shall have their own insurance to cover all contingencies including, but not limited to, fire, theft, property damage, personal injury and worker's compensation.

The Abernathy Agency reserves the right to stop and/or remove any dealer/exhibitor representative who behaves, in the opinion of The Abernathy Agency, unprofessional or objectionable. Every paid space must be manned during the hours of operation listed for the entire show.

The Abernathy Agency, Inc.
 c/o The Oklahoma City RV & Boat Show
 PO Box 1099
 OKC, OK 73101-1099

Signature _____ Print Name _____
 Title _____ Date _____